

Utilities - New Service Contract

SERVICE CONTRACT FOR WATER & ELECTRIC Borough of New Wilmington, Pa. 16142

FORM INSTRUCTIONS

1. **Complete the Form Online**
2. **Print** and **Save a Copy to your hard drive** for your records
3. **SIGN your printed Form**
4. Mail or Drop off signed form to the New Wilmington Borough Office.
Any required fee must accompany the application to be processed.

Important: Applicant must complete all related questions.

Date:

Applicant's Name:

Phone:

Email Address:

Service Street Address:

City:

State

:

Zip:

Billing Address (If different)

Street Address:

City:

State:

Zip:

Employer:

Resident Type:

Owner

Tenant

CONTRACT - Applicant, whose signature appears below, hereby requests the Borough of New Wilmington to furnish electric and/or water service to the above premises, and undersigned agrees to be responsible for and to pay for all utilities furnished until a final reading is requested and taken. Undersigned agrees to pay in accordance with rates and regulations as may be established from time to time by the Borough. The undersigned agrees that the furnishing of service is subject to the delinquency policies set forth as part of the Borough's utility policy, as the same may be amended from time to time.

Signature:

Paid:

UTILITY BILLING INFORMATION

Utility bills are due at the Borough office by the 10th of each month

Payment Options

- Payments may be made by cash, check or credit/debit card at the Borough office during regular business hours: Monday thru Friday - 8:00 AM to 4:00 PM
- Payments may also be mailed or dropped in the night-drop located next to the drive-thru window (checks only please).
- If you prefer we also offer automatic deductions from your checking or savings account or by using your credit/debit card (MC or VISA only). **All auto payments are done on the 10th of each month unless the 10th falls on weekend – then they are done on the Friday before.**

NOTE: If you are interested in automatic deductions, please complete, print, and sign the Automatic PAYMENT Authorization Form and return it to the Borough office.
