

## **New Wilmington Borough Council Minutes**

April 7, 2025 Meeting

President John Geidner called the meeting of Council to order in the Council Chambers at 6:30pm.

President Geidner led the Pledge of Allegiance

### **Roll Call:**

Members Present: President Geidner, Lee Ann Miller, David Hunter, Cherry Poteet, Ken Hilke, Kiersten Reiber and Janet Robb.

Other borough representatives present: Tracy O'Neill – Administrator, Brad Latimer – Superintendent and Attorney Frank Verterano. Roger Garrett representing New Wilmington Municipal Authority

Absent: Mayor Sherie Babb

**Approval of Minutes:** Cherry Poteet made a motion to approve the March 3, 2025, meeting minutes. Dave Hunter seconded. Motion carried unanimously.

**Approval of Bills:** Ken Hilke made a motion to approve and pay the bills as presented. Kiersten Reiber seconded. Motion carried unanimously.

### **Public Comment:**

**Lisa Mellon – Armstrong** - Armstrong's new General Manager is proposing the installation of a 6-bay fiber cabinet near the water tower, replacing an old building previously used as a headend, which was returned to the Borough in 2009. Armstrong is seeking a perpetual easement for this location, as it is considered ideal. The company would demolish the old structure and replace it with the cabinet, providing insurance coverage for the site. A solicitor-approved perpetual agreement would be required to proceed.

**Brendan Hathaway – WASD** - WASD expressed gratitude toward the Borough and a desire for future collaboration, requesting the Borough's continued support as they work to create "Wilmington Farms", a new program that incorporates agriculture, elementary education, special education and natural resources and conservation program using the farm land recently gifted to the school.

**Check Signers:** Ken Hilke made a motion to add Tracy O'Neill, Administrator as a check signer for the bank. Lee Ann Miller seconded. Motion carried unanimously.

**Resolution 2025-01 – Peace Pole:** Cherry Poteet made a motion to approve Resolution 2025-01, permitting the installation of a Rotary International Peace Pole in Shumaker Park, as requested by the Rotary Club of New Wilmington. Dave Hunter seconded. Motion carried unanimously.

**Sealed Bids for 2025 Paving Project:**

**1st Bid - Youngblood Paving**

Bid - \$168,949.13

Signed

Prevailing wages

Bid Bond 10%

**2nd bid -Protect Asphalt Maintenance Inc.**

Bid - \$159,461.60

Signed

Prevailing wages

Bid Bond 10%

**3rd bid – Shields Asphalt Paving**

Bid - \$158,094.80

Signed

Prevailing wages

Bid Bond 10%

President John Geidner made a motion to tentatively award the project to the lowest bidder, Shields Asphalt Paving, at \$158,094.80, subject to review and approval by the Borough solicitor, superintendent, and engineers. If Shields is disqualified, the contract will be awarded to the next lowest qualified bidder in order. The motion was seconded by Dave Hunter. Motion carried unanimously.

**Personnel:** Dave Hunter made a motion to approve a summer staff picnic and not to exceed \$2,000. Cherry Poteet seconded. Motion carried unanimously.

**Lawnmower:** Kiersten Reiber made a motion to approve the purchase of a John Deere lawnmower in the amount of \$30,698.29, per Superintendent Brad Latimers recommendation. Cherry Poteet seconded. Motion carried unanimously.

**2025-02 – Liquid Fuels:** Lee Ann Miller made a motion to approve Resolution 2025-02, authorizing the submission of an application to Lawrence County for \$161,062.00 in County Liquid Fuels Tax Funds. The funds will support the 2025 New Wilmington Borough Paving Project, which includes roadway improvements—such as milling, cleaning, base repair, minor drainage work, and asphalt overlays—on Haw Street, Cherry Street, Jackson Alley, Chestnut

Street, Landon Street, Church Street, Wood Street, and Rain Street. The resolution and application will be submitted to the County as required. Dave Hunter seconded. Motion carried unanimously.

**WTMC Letter of Support:** After review and approval by the Borough Solicitor, Cherry Poteet made a motion to send a letter of support to the Grant Review Committee in favor of the Wilmington Township Mercer County sewer project. Janet Robb seconded. Motion carried unanimously.

**Sanitation/Water:** Cherry Poteet made a motion to accept the April 2025 Water Terminations. Ken Hilke seconded. Motion carried unanimously.

**Utilities:** Ken Hilke made a motion to accept the April 2025 Electric Terminations. Dave Hunter seconded. Motion carried unanimously.

**Adjournment:** Ken Hilke made a motion to adjourn. Cherry Poteet seconded. Motion carried unanimously.

Meeting adjourned at 8:14pm