

## **New Wilmington Borough Council Minutes**

July 7, 2025, Meeting

President John Geidner called the meeting of Council to order in the Council Chambers at 6:30pm.

President Geidner led the Pledge of Allegiance

### **Roll Call:**

Members Present: President Geidner, Lee Ann Miller, David Hunter, Cherry Poteet, Ken Hilke, Kiersten Reiber and Janet Robb.

Other borough representatives present: Mayor Sherie Babb, Tracy O'Neill – Administrator, Brad Latimer – Superintendent and Attorney Frank Verterano. Roger Garrett representing New Wilmington Municipal Authority  
Mayor Sherie Babb

**Approval of Minutes:** Cherry Poteet made a motion to approve the previous month's meeting minutes. Kiersten Reiber seconded. Motion carried unanimously.

**Approval of Bills:** Ken Hilke made a motion to ratify the payment of the previous month's bills. Dave Hunter seconded. Motion carried unanimously.

### **Public Comment:**

**Sue Goodwin** – Sue expressed three concerns regarding the recent project completed by People's Gas. First, they tore up her front yard and failed to clean up afterward; she is requesting that the Borough address the mess left behind. Second, a pile of gravel was left in her yard, which she is asking to have removed. Third, her sidewalk is now cracked, and she is requesting that it be repaired. Superintendent Bard Latimer will contact Peoples Gas to request that they address these issues.

**Diane Richardson** – Diane Richardson, on behalf of the New Wilmington Area Business Association, is requesting the Borough's support for the installation of parking signage. The request includes three public parking signs and two directional signs, for a total of five signs.

**Beth Verterano** – Beth Verterano requested the installation of a speaker system. Additionally, now that work sessions are being held, she asked that "Old Business" be included as a regular item on the agenda.

**President:**

**Zoning Hearing Board:** The following members of the specially formed zoning hearing board were given oath by Mayor Sherie Babb.

- Jon Welker
- Mary James
- John Brice
- Jim Hines

**Subdivision:** Ken Hilke made a motion to approve resolution 2025-03, which states the New Wilmington Borough Council approves the subdivision of Lot 1 and the creation of Lot A, as recommended by the Planning Committee, and authorizes officials to finalize and record the changes.

**Meeting Minutes:** Cherry Poteet made a motion to post all meeting minutes on the Borough website. Janet Robb seconded the motion. Motion carried unanimously.

**Committees – Formation and Duties:**

John Geidner made a motion to create a business recruitment and retention committee. Cherry Poteet seconded the motion. Motion carried unanimously.

John Geidner made a motion to create a property maintenance committee. Ken Hilke seconded the motion. Motion carried unanimously.

John Geidner made a motion to create a community activities committee. Ken Hilke seconded the motion. Motion carried unanimously.

**Police:** Ken Hilke made a motion to approve resolution 2025-04, which confirms and ratifies its agreement to provide police services to Wilmington Township, Mercer County. Cherry Poteet seconded the motion. Motion carried unanimously.

**Streets:** LeeAnn Miller made a motion to pay Shields Asphalt Paving \$120,270.80. Kiersten Reiber seconded. Motion carried unanimously.

**Parking Signs:** Cherry Poteet made a motion to install three public parking signs at the entrances of the public parking lots that will be designed by the streetscape committee. Ken Hilke seconded the motion. Motion carried unanimously.

**Business Sign:** Cherry made a motion to install a directional sign at the corner of Neshannock Avenue and Market Street indicating the direction of local businesses that will be designed by the streetscape committee. Janet seconded the motion. The motion passed with four votes in favor (Janet, Cherry, Kiersten, and Dave) and three opposed (Ken, John, and LeeAnn).

**Sanitation/Water:** Cherry Poteet made a motion to accept the August 2025 Water Terminations. Ken Hilke seconded. Motion carried unanimously.

**Utilities:** Ken Hilke made a motion to accept the August 2025 Electric Terminations. Cherry Poteet seconded. Motion carried unanimously.

**Municibid Auction:** Ken Hilke made a motion to accept the \$9,000 auction bid for the pole truck listed on Municibid. Dave Hunter seconded the motion. The motion passed unanimously.

**Zoning:** Janet Robb nominated Warren Hickman to serve as a temporary member of the Zoning Hearing Board. The nomination was approved unanimously.

**Adjournment:** Kiersten Reiber made a motion to adjourn. Ken Hilke seconded. Motion carried unanimously.

Meeting adjourned at 8:55pm